

FLINTSHIRE LOCAL VOLUNTARY COUNCIL

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2023

		Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
	Notes						
Income from:							
Donations and grants	5	-	575,910	575,910	-	913,278	913,278
Other trading activities	3	2,286	-	2,286	3,732	-	3,732
Investments	4	1,918	-	1,918	78	-	78
Other income	6	-	17,159	17,159	-	12,219	12,219
Total income		4,204	593,069	597,273	3,810	925,497	929,307
Expenditure on:							
Charitable activities	7	3,317	638,737	642,054	1,550	748,807	750,357
Net incoming/ (outgoing) resources before transfers		887	(45,668)	(44,781)	2,260	176,690	178,950
Gross transfers between funds		15,000	(15,000)	-	-	-	-
Net income/(expenditure) for the year/ Net movement in funds		15,887	(60,668)	(44,781)	2,260	176,690	178,950
Fund balances at 1 April 2022		74,473	583,778	658,251	72,213	407,088	479,301
Fund balances at 31 March 2023	17	90,360	523,110	613,470	74,473	583,778	658,251

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

FLINTSHIRE LOCAL VOLUNTARY COUNCIL

BALANCE SHEET

AS AT 31 MARCH 2023

	Notes	2023 £	£	2022 £	£
Fixed assets					
Tangible assets	13		-		1,277
Current assets					
Debtors	14	58,741		112,326	
Cash at bank and in hand		611,663		621,479	
		670,404		733,805	
Creditors: amounts falling due within one year	15	(56,934)		(76,831)	
Net current assets			613,470		656,974
Total assets less current liabilities			613,470		658,251
Income funds					
Restricted funds	16		523,110		583,778
<u>Unrestricted funds</u>					
Designated funds	18	85,000		70,000	
General unrestricted funds		5,360		4,473	
			90,360		74,473
			613,470		658,251

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2023, although an audit has been carried out under section 144 of the Charities Act 2011.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements under the requirements of the Companies Act 2006, for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on

.....
Mr. J D Hatton
Trustee

.....
Ms. B Roberts
Trustee

Company registration number 03301204

FLINTSHIRE LOCAL VOLUNTARY COUNCIL

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2023

	Notes	2023 £	£	2022 £	£
Cash flows from operating activities					
Cash absorbed by operations	23		(11,734)		(47,316)
Investing activities					
Investment income received		1,918		78	
Net cash generated from investing activities			1,918		78
Net cash used in financing activities			-		-
Net decrease in cash and cash equivalents			(9,816)		(47,238)
Cash and cash equivalents at beginning of year			621,479		668,717
Cash and cash equivalents at end of year			611,663		621,479

FLINTSHIRE LOCAL VOLUNTARY COUNCIL

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

Charity information

Flintshire Local Voluntary Council is a private company limited by guarantee incorporated in England and Wales. The registered office is CORLAN, Unit 3, Mold Business Park, Wrexham Road, Mold, Flintshire, CH7 1XP, United Kingdom.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

There is no evidence of a reduction to funding in the next 12 months, supported by the budgets prepared by management, so it is felt that the going concern assumption remains appropriate.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Designated funds are income funds of the charity which have been set aside out of unrestricted funds by the trustees for specific purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Voluntary income includes donations, activity income and grants that provide core funding and are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability. This income is only deferred if the donor specifies that the grant must only be used in a future accounting period or there are conditions imposed which must be met before the charity has unconditional entitlement.

1.5 Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

FLINTSHIRE LOCAL VOLUNTARY COUNCIL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

(Continued)

Charitable activities

Charitable activities include the expenditure of grant disbursements and the running costs of the charity. Grants payable are payments to third parties in the furtherance of the charitable objectives of the charity. They are accounted for when the recipient has a reasonable expectation that they will receive the grant and the trustees have agreed to pay the grant; conditions will be applied to some grants payable while other grants payable will be payable without conditions.

Provision is made for any grant money potentially repayable to the funding body as a result of an underspend in the period of the grant.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	25% on cost
Office equipment	33% on cost

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, and other short-term liquid investments with original maturities of three months or less.

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

FLINTSHIRE LOCAL VOLUNTARY COUNCIL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.12 Leases

Rentals payable under operating leases, including any lease incentives received, are charged as an expense on a straight line basis over the term of the relevant lease.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

There are no critical accounting estimates and judgements.

FLINTSHIRE LOCAL VOLUNTARY COUNCIL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

3 Other trading activities

	Unrestricted funds	Unrestricted funds
	2023	2022
	£	£
Administration services and other receipts	2,286	3,732

4 Investments

	Unrestricted funds	Unrestricted funds
	2023	2022
	£	£
Interest receivable	1,918	78

5 Donations and grants

	Restricted funds	Restricted funds
	2023	2022
	£	£
Grants receivable	575,910	913,278
Grants receivable for activities		
Welsh Council for Voluntary Action	193,508	189,859
Welsh Council for Voluntary Action - Covid Response	-	70,119
Flintshire County Council	69,567	159,567
Betsi Cadwaladr University Health Board	124,730	70,771
Welsh Government - Families First & Early Years	74,325	148,740
Charitable Bodies	27,903	32,080
Grants received for distribution	94,757	242,142
Other	(8,880)	-
	575,910	913,278

Grants received for distribution were:

Flintshire County Council - Community Chest	£36,510
Flintshire County Council - Summer of Fun	£10,000
Flintshire County Council - Connect Communities	£22,727
Welsh Council for Voluntary Action	£5,000
Families First Hub	£9,000
BCUHB - CAMHS grant fund for distribution	£11,520

FLINTSHIRE LOCAL VOLUNTARY COUNCIL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

6 Other income

	Restricted funds	Restricted funds
	2023	2022
	£	£
Grant administration, management fees and other receipts	17,159	12,219

The grants disbursements refunded to FLVC are grants repaid to FLVC by third party organisations unable to comply with the conditions of funding. Any disbursements refunded will be made available to other third party organisations that will be able to comply with the conditions of funding.

7 Charitable activities

	Charitable Expenditure	Charitable Expenditure
	2023	2022
	£	£
Staff costs	439,528	403,577
Volunteers and training	12,246	3,119
Staff training and expenses	8,626	7,840
Contractors and consultants	343	1,199
	460,743	415,735
Grant disbursements (see note 8)	78,286	237,652
Share of support costs (see note 9)	85,092	81,324
Share of governance costs (see note 9)	17,933	15,646
	642,054	750,357
Analysis by fund		
Unrestricted funds	3,317	1,550
Restricted funds	638,737	748,807
	642,054	750,357

FLINTSHIRE LOCAL VOLUNTARY COUNCIL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

8 Grant disbursements

	Charitable Expenditure 2023 £	Charitable Expenditure 2022 £
Grants to institutions:		
Grant disbursements - Community Chest	31,145	27,759
Grant disbursements - Youth Led Grants	5,450	5,000
Grant disbursements - WCVA VSRF Covid-19	-	21,048
Grant disbursements - Transformation Fund (Early Help)	-	10,482
Grant disbursements - Learning Disability	-	1,000
Grant disbursements - Mental Health & Learning Disabilities WPF	-	96,038
Grant disbursements - WCVA Winter Pressures	-	41,172
Grant disbursements - Transformation Fund (Holway)	-	14,983
Grant disbursements - Loneliness & Social Isolation Fund	22,691	20,170
Grant disbursements - FCC Summer of Fun	10,000	-
Grant disbursements - Platiau Plant Healthy Eating	9,000	-
	<u>78,286</u>	<u>237,652</u>

FLINTSHIRE LOCAL VOLUNTARY COUNCIL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

9 Support costs

	Support costs £	Governance costs £	2023 Support costs £	Governance costs £	2022 £
Depreciation	1,277	-	1,277	2,481	2,481
Telephone and office expenses	28,519	-	28,519	22,499	22,499
Rent and rates	34,300	-	34,300	34,913	34,913
Light and heat	7,380	-	7,380	2,322	2,322
Repairs and maintenance	4,235	-	4,235	3,122	3,122
Premises insurance	1,540	-	1,540	1,182	1,182
Publicity and websites	2,729	-	2,729	10,162	10,162
Insurance and indemnities	2,122	-	2,122	2,287	2,287
Bank charges	595	-	595	44	44
Subscriptions and sundries	2,395	-	2,395	2,312	2,312
Audit and accountancy	-	6,846	6,846	-	4,200
Trustees and expenses	-	835	835	-	201
AGM expenses	-	1,984	1,984	-	1,791
Professional fees	-	8,268	8,268	-	9,454
	<u>85,092</u>	<u>17,933</u>	<u>103,025</u>	<u>81,324</u>	<u>96,970</u>
Analysed between Charitable activities	<u>85,092</u>	<u>17,933</u>	<u>103,025</u>	<u>81,324</u>	<u>96,970</u>

Governance costs includes payments to the auditors of £3,500 (2022- £1,900) for audit fees.

10 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

Expenses were paid to trustees in the current year and the previous year to reimburse the trustees for travel expenses and other incidental costs incurred in the performance of their duties as trustees. During the year expenses totalling £835 were paid to trustees (2022: £201 paid to trustees).

11 Employees

The average monthly number of full time equivalent employees during the year with all employee time involved in providing support to the charity was:

2023 Number	2022 Number
17	14

FLINTSHIRE LOCAL VOLUNTARY COUNCIL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

11 Employees (Continued)

Employment costs	2023 £	2022 £
Wages and salaries	415,966	383,048
Pension cost	22,133	20,529
Recruitment	1,429	-
	<u>439,528</u>	<u>403,577</u>

There were no unused holiday entitlement for employees' services at 31 March 2023

There are no employees in the current year with emoluments in excess of £60,000 per annum.

Standard Life continues to provide a staff pension scheme with a 6% contribution from Flintshire Local Voluntary Council.

12 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

13 Tangible fixed assets

	Fixtures and fittings £	Office equipment £	Total £
Cost			
At 1 April 2022	27,849	41,157	69,006
At 31 March 2023	<u>27,849</u>	<u>41,157</u>	<u>69,006</u>
Depreciation and impairment			
At 1 April 2022	27,849	39,880	67,729
Depreciation charged in the year	-	1,277	1,277
At 31 March 2023	<u>27,849</u>	<u>41,157</u>	<u>69,006</u>
Carrying amount			
At 31 March 2023	-	-	-
At 31 March 2022	<u>-</u>	<u>1,277</u>	<u>1,277</u>

FLINTSHIRE LOCAL VOLUNTARY COUNCIL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

14 Debtors

	2023 £	2022 £
Amounts falling due within one year:		
Trade debtors	22,727	39,269
Other debtors	25,339	56,949
Prepayments and accrued income	10,675	16,108
	<u>58,741</u>	<u>112,326</u>

15 Creditors: amounts falling due within one year

	2023 £	2022 £
Deferred income	37,300	54,572
Trade creditors	8,229	-
Other creditors	4	-
Accruals	11,401	22,259
	<u>56,934</u>	<u>76,831</u>

Deferred income comprises grant income received which as a condition of the donor relates to a future accounting period.

FLINTSHIRE LOCAL VOLUNTARY COUNCIL
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

16 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 April 2021 £	Movement in funds		Balance at 1 April 2022 £	Movement in funds		Transfers £	Balance at 31 March 2023 £
		Incoming resources £	Resources expended £		Incoming resources £	Resources expended £		
Engagement and influencing	72,482	104,480	(63,944)	113,018	95,692	(59,760)	(5,000)	143,950
Funding and governance	47,086	131,306	(107,878)	70,514	102,248	(130,347)	-	42,415
Volunteering	174,517	185,631	(155,611)	204,537	120,686	(160,298)	(5,000)	159,925
Health and social care	113,003	261,938	(183,722)	191,219	179,686	(210,046)	(5,000)	155,859
Grant funds	-	242,142	(237,652)	4,490	94,757	(78,286)	-	20,961
	407,088	925,497	(748,807)	583,778	593,069	(638,737)	(15,000)	523,110

FLINTSHIRE LOCAL VOLUNTARY COUNCIL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

16 Restricted funds

(Continued)

Engagement and Influencing

FLVC promotes third sector organisations, services and activities to statutory partners. FLVC represents the third sector at strategic planning and partnership groups. FLVC promotes partnership working within the third sector and across sectors.

Funding and Governance

FLVC provides expertise on grants, sustainable funding, fundraising from private sources, local funding opportunities, commissioning, tendering, funding applications, planning, project management and financial management.

FLVC provides high quality, individual support and advice on all aspects of setting up and running a group or organisation.

Volunteering

FLVC matches individuals looking to volunteer with local and national organisations who are looking for people to help them and to help the individual find a role in volunteering that is ideal for them.

FLVC helps organisations to recruit and manage volunteers.

Health and Social Care

FLVC facilitates the development of effective partnership working between Health, Social Care, Third and Independent Sector services. FLVC works in partnership to strengthen the contribution of the Third Sector in the provision of Well-being Services across Flintshire.

Grant Funds

FLVC works with Funding Bodies in the disbursement of specific grants to numerous voluntary and community organisations.

FLINTSHIRE LOCAL VOLUNTARY COUNCIL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

17 Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Total Unrestricted funds	Restricted funds	Total
	2023	2023	2023	2022	2022
	£	£	£	£	£
Fund balances at 31 March 2023 are represented by:					
Tangible assets	-	-	-	1,277	1,277
Current assets/(liabilities)	90,360	523,110	613,470	73,196	656,974
	<u>90,360</u>	<u>523,110</u>	<u>613,470</u>	<u>74,473</u>	<u>658,251</u>

18 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 April 2021	Transfers	Balance at 1 April 2022	Transfers	Balance at 31 March 2023
	£	£	£	£	£
Designated reserve	70,000	-	70,000	15,000	85,000
	<u>70,000</u>	<u>-</u>	<u>70,000</u>	<u>15,000</u>	<u>85,000</u>

19 Operating lease commitments

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2023	2022
	£	£
Within one year	23,244	23,244
Between two and five years	-	23,244
	<u>23,244</u>	<u>46,488</u>

The operating lease consists of rental agreement with B A Commerical from 1 March 2019 to 28 February 2029 with a break clause at 1 March 2024

20 Capital commitments

As at 31 March 2023 the charity had no capital commitments (2022 - none).

FLINTSHIRE LOCAL VOLUNTARY COUNCIL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

21 Legal status of the charity

The charity is a company limited by guarantee. The liability of the members is therefore limited. In accordance with the Memorandum of Association every member of the charity undertakes to contribute such amount as may be required (not exceeding £10) to the charity's assets if it should be wound up whilst they are a member or within one year after he or she ceases to be a member.

22 Related party transactions

Related party disclosures

Flintshire Local Voluntary Council provides services and grant funding to other voluntary and community groups and, in turn, receives funding and resources from a number of external agencies. To minimise and manage any conflict of interest trustees are required to sign a Declaration of Interest form and, where appropriate, declare the particular interest and withdraw from meetings or discussions pertaining to that issue.

The related party transactions for the year ended 31 March 2023 were as follows:

Ms JM Thomson £1324 Grant awarded to Home-Start Flintshire

The related party transactions for the year ended 31 March 2022 were as follows:

Ms JM Thomson £2725 Grant awarded to Age Connects North East Wales
Ms JM Thomson £6747 Grant awarded to Home-Start Flintshire
Mr J Hatton £2500 Grant awarded to Aura Leisure and Libraries

23 Cash generated from operations	2023 £	2022 £
(Deficit)/surplus for the year	(44,781)	178,950
Adjustments for:		
Investment income recognised in statement of financial activities	(1,918)	(78)
Depreciation and impairment of tangible fixed assets	1,277	2,481
Movements in working capital:		
Decrease/(increase) in debtors	53,585	(56,944)
(Decrease) in creditors	(2,625)	(1,216)
(Decrease) in deferred income	(17,272)	(170,509)
Cash absorbed by operations	(11,734)	(47,316)